



Travel and Expenses Disclosure of Executive Team and Board of Governors Report

Fiscal 2016/2017 -1st Quarter

Date Range of Report:

July 1, 2016 to September 30, 2016

Department	Name	Position	Trans.date	Period	Account	Account(T)	Text	Amount
President & CEO	Carry, Sharon	President & CEO	9/13/2016		201703 6002	Travel - Airplane Tickets	Visa4454 - Aug2016 - Air Canada - refund, portion of flight from Toronto to NB Jun24/16	-776.93
President & CEO	Carry, Sharon	President & CEO	7/31/2016		201701 6007	Travel - Parking	Visa4454 - Jul2016 - Calgary Airport Authority - parking aborted trip to St.Johns, NB Leadership Dev Institute	28.41
President & CEO	Carry, Sharon	President & CEO	9/13/2016		201703 6300	Public Events Registrations	Visa4454 - Aug2016 - IWF Canada PayPal - Calgary Dine Around Sep13/16	62.93
President & CEO	Carry, Sharon	President & CEO	7/15/2016		201701 6011	Hosting Other	ExpClaim - Donor relations lunch mtg w/ former Board Chair - Jun23/16	59.32
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6000	Travel - Accommodation	ExpClaim - CVA Strategic Planning mtg/CICan - Ottawa,ON - Sep11-14/16	172.75
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6000	Travel - Accommodation	ExpClaim-CVA Strategic Planning mtg/CICan -Ottawa,ON -Sep11-14/16(hst)	13.59
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6001	Travel - Meals	ExpClaim-CVA Strategic Planning mtg/CICan -Ottawa,ON -Sep11/16 dinner	23.15
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6001	Travel - Meals	ExpClaim-CVA Strategic Planning mtg/CICan -Ottawa,ON -Sep13/16 dinner	26.54
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6001	Travel - Meals	ExpClaim-CVA Strategic Planning mtg/CICan-Ottawa,ON-Sep13/16 dinner(tip)	5.00
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6001	Travel - Meals	ExpClaim-CVA Strategic Planning mtg/CICan-Ottawa,ON-Sep14/16 lunch	6.53
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6002	Travel - Airplane Tickets	ExpClaim - CVA Strategic Planning mtg/CICan - Ottawa,ON - Sep11-14/16	1,685.36
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim-CVA Strategic Planning mtg/CICan-Ottawa,ON-Sep14/16-airport&return	24.75
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6006	Travel - Per Diem	ExpClaim-CVA Strategic Planning mtg/CICan-Ottawa,ON-Sep11-14/16	29.04
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6011	Hosting Other	ExpClaim - lunch w/ C.Stewart-AB Human Rights Commission - Jul12/16	56.16
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6011	Hosting Other	ExpClaim- lunch w/ C.Stewart-AB Human Rights Commission - Jul12/16(tip)	8.00
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6011	Hosting Other	ExpClaim - lunch - Healthy Aging - Sep9/16	48.79
Learning Services	Mclvor-Todd, Anna Kae	VP, Academic and Chief Learning Officer	9/21/2016		201703 6011	Hosting Other	ExpClaim - lunch - Healthy Aging - Sep9/16 (tip)	8.00
College Services	Burnett, Gayle	VP, Leaner and College Services and Chief Financial Officer	9/30/2016		201703 6007	Travel - Parking	Visa2915-Sep2016 - Mount Royal University - business meeting Sep12/16	9.08
College Services	Burnett, Gayle	VP, Leaner and College Services and Chief Financial Officer	9/30/2016		201703 6300	Public Events Registrations	Visa2915-Sep2016 - Field Law - Post Secondary Governance Summit - Edmonton	127.06
College Services	Burnett, Gayle	VP, Leaner and College Services and Chief Financial Officer	9/15/2016		201703 6300	Public Events Registrations	Visa1283-Aug2016 - Calgary Chamber - Agribusiness Sep8/16 - G. Burnett	90.47
College Advancement	Burnett, Gayle	VP, Leaner and College Services and Chief Financial Officer	9/15/2016		201703 6300	Public Events Registrations	Visa1283-Aug2016 - Calgary Chamber - Minister Danielle Larivee Sep14/16 - G.Burnett	70.14
College Advancement	Burnett, Gayle	VP, Leaner and College Services and Chief Financial Officer	9/15/2016		201703 6300	Public Events Registrations	Visa1283-Aug2016 - Calgary Chamber - Minister Jim Carr Aug30/16 = G.Burnett	80.3
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6000	Travel - Accommodation	Visa2963-Jul2016 - Union Bank Inn - Chief of Staff & ATB Pres Jul4-5/16 meet/greet govt officials	219.20
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/15/2016		201701 6001	Travel - Meals	ExpClaim - Mtg in Edm - Chief of Staff & ATB Pres - Jul4-5/16 - July 4 meals	71.30
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/15/2016		201701 6001	Travel - Meals	ExpClaim-Mtg in Edm-Chief of Staff & ATB Pres- Jul4-5/16-July 5 breakfast&lunch	30.20
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/29/2016		201703 6002	Travel - Airplane Tickets	ExpClaim - meeting w/ ATB Financial in Edmonton Sep23/16	333.66
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6002	Travel - Airplane Tickets	Visa2963-Jul2016 - Air Canada flight change fee - Chief of Staff & ATB Pres Jul4-5/16	101.65
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6003	Travel - Taxi Vouchers	Visa2963-Jul2016 - Checker Cabs - cab to Clgy Airport for Chief of Staff & ATB Pres Jul4-5/16	33.18
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6003	Travel - Taxi Vouchers	Visa2963-Jul2016 - Associated Cabs - return from airport Chief of Staff & ATB Pres Jul4-5/16	32.04
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6003	Travel - Taxi Vouchers	Visa2963-Jul2016 - Associated Cabs - return from airport Chief of Staff & ATB Pres Jul4-5/16 - tip	4.97
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6003	Travel - Taxi Vouchers	Visa2963-Jul2016 - Yellow Cab - Edm Airport July5/16	48.40
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6003	Travel - Taxi Vouchers	Visa2963-Jul2016 - Yellow Cab - Edm Airport July5/16 - Tip	5.00
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6003	Travel - Taxi Vouchers	Visa2963-Jul2016 - Airport Taxi Service	53.25
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6003	Travel - Taxi Vouchers	Visa2963-Jul2016 - Airport Taxi Service - tip	5.50
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Stars - May20/16	7.35
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/31/2016		201702 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Mtg-Ranchman's - Jul27/16	2.07
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - RGO - Jun2/16	4.36
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Architecture Firm partnerships- Jun9/16	8.37
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - CBC - Jun9/16	3.39
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/31/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Ranchman's - Jul27/16	2.07
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/31/2016		201702 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - offsite Mtg - Aug24/16	15.86
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Glenbow Museum - Jun18/16	1.50
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Bison Transport - Jun24/16	15.60
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Canada Pow Wow - Jul1/16	2.11
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Stampede - Jul10/16	1.50
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Heritage Park - Jul10/16	11.19
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/18/2016		201701 6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Ranchmen's - Jul12/16	2.07
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/15/2016		201701 6006	Travel - Per Diem	ExpClaim-Mtg in Edm-Chief of Staff & ATB Pres- Jul4-5/16	7.26
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/31/2016		201701 6007	Travel - Parking	ExpClaim - external meeting - partnerships - Jul12/16	10.89
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016		201702 6007	Travel - Parking	Visa2963-Jul2016 - Calgary Parking Authority - offsite meeting Jul12/16 - Glenbow Museum	4.36
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/31/2016		201701 6008	Travel - Other	ExpClaim - Gov Relations mtg Edm - Jul4/16 - transit pass	3.25
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	7/31/2016		201701 6008	Travel - Other	ExpClaim - Gov Relations mtg Edm - Jul5/16 - transit pass	3.25
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/15/2016		201703 6300	Public Events Registrations	Visa1283-Aug2016 - Calgary Chamber - Minister Danielle Larivee Sep14/16 - D.Mitchell	70.14
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016		201703 6011	Hosting Other	Visa2963-Aug2016 - Blink Restaurant - Contemporary Clgy Partnerships	40.66
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016		201703 6011	Hosting Other	Visa2963-Aug2016 - Blink Restaurant - Contemporary Clgy Partnerships - tip	6.30
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/31/2016		201702 6011	Hosting Other	ExpClaim - Mtg w/ MLA - Gov't Relations- Aug18/16	45.24
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016		201703 6011	Hosting Other	Visa2963-Aug2016 - Hyatt Regency Thomson's - Glenbow Museum partnership meeting	48.79
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/31/2016		201702 6011	Hosting Other	ExpClaim - Mtg w/ MLA - Gov't Relations - Aug18/16 (tip)	7.01
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016		201703 6011	Hosting Other	Visa2963-Aug2016 - Hyatt Regency Thomson's - Glenbow Museum partnership meeting - tip	7.00
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016		201703 6011	Hosting Other	Visa2963-Aug2016 - Hyatt Regency Catch - MRU partnership meeting	44.22
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016		201703 6011	Hosting Other	Visa2963-Aug2016 - Hyatt Regency Catch - MRU partnership meeting - tip	6.00

College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016	201703	6011	Hosting Other	Visa2963-Aug2016 -Char Bar - partnership meeting w/Conoco Philips	52.35
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	9/7/2016	201703	6011	Hosting Other	Visa2963-Aug2016 -Char Bar - partnership meeting w/Conoco Philips - tip	8.11
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6011	Hosting Other	Visa2963-Jul2016 - Char Bar Restaurant - Imagination 150 partnership meeting Jul6/16	36.59
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6011	Hosting Other	Visa2963-Jul2016 - Char Bar Restaurant -Imagination 150 meeting Jul6/16 - tip	5.67
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6011	Hosting Other	Visa2963-Jul2016 - Workshop Kitchen & Culture - Lunch meeting Govt Relations	50.83
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6011	Hosting Other	Visa2963-Jul2016 - Workshop Kitchen & Culture - Lunch meeting Govt Relations - tip	7.88
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6018	Hosting – Working sessions, internal meetings	Visa2963-Jul2016 - Bliss & Co. - College Adv Team Mtg/ Jun27/16 - working through meal period	122.46
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6018	Hosting – Working sessions, internal meetings	Visa2963-Jul2016 - Gruman's Catering - bal owing from Jun23/16 re:CA Team working thru meal period Jun27	42.38
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6046	Displays	Visa2963-Jul2016 - Design Edge Redgees - Entry Fee M&C staff submissions x10 - Awards	1,168.98
College Advancement	Mitchell, David	VP, College Advancement and Chief External Relations Officer	8/3/2016	201702	6165	Duplicating Charges	Visa2963-Jul2016 - Queens Printer Internet - Post Secondary Learning Act - updated downloaded version	8.13
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	9/30/2016	201703	6000	Travel - Accommodation	Visa9765 - Sep2016 - Lethbridge Lodge Hotel - Attended Red Crow College Gala	128.09
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	8/31/2016	201702	6002	Travel - Airplane Tickets	Visa9765 - Aug2016 - Air Canada - Clgy/Edm return Oct27-28/16 SSSO meeting	280.81
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	8/31/2016	201702	6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Canmore mtg w/ Minister Schmidt Aug19/16	89.42
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	9/29/2016	201703	6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Gala event at Galt Museum in Lethbridge - Sep16/16	189.41
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	8/31/2016	201702	6005	Travel - Employee Vehicles (Kilometers)	ExpClaim - Canmore mtg w/ MLA - Aug30/16	89.42
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	8/31/2016	201702	6300	Public Events Registrations	Visa9765 - Aug2016 - Conference Board of Canada - Post Sec Education Summit 2016 Nov30-Dec1/16	1,395.00
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	9/19/2016	201703	6300	Public Events Registrations	RCCC Fundraising Gala Sept16/16 - C.Koch	75.00
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	9/30/2016	201703	6017	Hosting Gifts	Visa9765 - Sep2016 - Twigs Shops - Get well gift	118.88
Enrolment and Learner Services	Koch, Catherine Joy	VP, Learner Services and Chief Student Services Officer	8/22/2016	201702	6070	Individual Memberships and Subscriptions	ExpClaim - CPA professional membership fees - Apr1/16-Sep30/16	534.17
President & CEO	Collyer, Dave	Board of Governors Chair	8/12/2016	201702	6001	Travel - Meals	ExpClaim - Breakfast mtg w/ D. Mitchell, Community Relations - Jun1/16	49.1
President & CEO	Collyer, Dave	Board of Governors Chair	7/11/2016	201701	6009	Travel - General	Expenses related to Recruitment of President	60.4