

College Officials Travel and Expense Disclosure

Policy Statement

Bow Valley College is a responsible steward of public resources and committed to transparency and accountability to College stakeholders demonstrated through effective use of resources and routine public disclosure of expenses reimbursed to senior College officials.

Travel

Expenses incurred by College officials while travelling on College business such as costs of airfare and ground transportation ⁽¹⁾, accommodation, meals, and miscellaneous travel expenses ⁽²⁾.

Hospitality

Expenses incurred by College officials such as provision of food, beverage, accommodation, transportation and other amenities to individuals who are not engaged in work for BVC. Also includes expenses by College officials attending community/public and government relation events and meeting with donors.

Working Session

Expenses incurred by College officials as part of a working session/internal meetings such as meal expense. The College staff meeting must occur over a period of the day when meals are typically serve (e.g. lunch).

Professional Development

Expenses incurred by College officials participating in professional development activities such as conferences, courses, workshops, seminars, field trips, staff meetings and other related activities to enrich their skills and enhance their ability to contribute to College goals. It includes the following costs:

- Airfare and ground transportation ⁽¹⁾, accommodation, meals, incidentals, and miscellaneous reimbursable travel expenses ⁽²⁾ while travelling for professional development;
- Professional memberships and subscriptions; and
- Registration fees for internal or external courses, seminars, conferences, etc.

⁽¹⁾ Ground transportation includes taxi, motor coaches (e.g. Red Arrow), rental cars, hotel transportation, public transportation, and personal vehicle used for business travel.

(Note: The College pays per kilometer used as per the prescribed Travel and Hospitality Rates)

⁽²⁾ Miscellaneous travel expenses includes parking, personal expense allowance, internet connectivity, communication costs, visa, travel immunization, and laundry/dry cleaning when travel is longer than four consecutive nights.

Quarterly Travel & Expense Report For the period October 1 to December 31, 2018 (Q2)

Dave Collyer Chair, Board of Governors	·						
Purpose	Date	Expense Classification	Travel	Hospitality	Working Session	Professional Development	Total
CCI President's and Board Chair Fall Strategy Retreat in Edmonton	Sep 10, 2018	Airfare	\$281				\$281
Eumonton		TOTAL	\$281				\$281
Laura Jo Gunter							
President & CEO			I		Working	Professional	
Purpose	Date	Expense Classification	Travel	Hospitality	Session	Development	Total
Executive Retreat in Drumheller AB	Aug 29-30, 2018	Accommodation	\$295 \$193				\$295 \$193
		Meals & Incidentals	\$102				\$102
Calgary Chamber Event Oct 9, 2018		Public Events Registration Fees	4000	\$152			\$152
Catherine Koch		TOTAL	\$295	\$152			\$448
VP, Learner Services and CFO							
Purpose	Date	Expense Classification	Travel	Hospitality	Working Session	Professional Development	Total
Executive Retreat in Drumheller AB	Aug 29-30, 2018		\$427				\$427
		Mileage Accommodation	\$124				\$124
		Meals & Incidentals	\$193 \$102				\$193 \$102
		Per Diem	\$8				\$8
Dinner Meeting with Senior Business Officers of PSI's	Sep 27, 2018	Meals & Incidentals	\$63				\$63
Senior Business Officers Meeting at ACAD SSSO Meeting in Olds, AB	Sep 28, 2018 Oct 29-30, 2018	Parking Accommodation	\$11 \$140				\$11 \$140
CICan Conference in Quebec City, QC	Oct-14-21, 2018		\$44			\$746	\$790
		Taxi	\$44				\$44
		Travel-Taxi Travel-Accommodation				\$160 \$367	\$160 \$367
		Travel-Meals & Incidentals				\$168	\$168
		Travel-Miscellaneous				\$51	\$51
AACRAO SEM Conference in Washington, DC	Nov 10-14, 2018	Mileage	\$14 \$14			\$4,386	\$4,400
		Travel-Taxi	\$14			\$86	\$14 \$86
		Travel-Airfare				\$565	\$565
		Travel-Accommodation				\$1,555	\$1,555
		Travel-Meals & Incidentals Travel-Per Diem				\$345 \$68	\$345 \$68
		Travel-Miscellaneous				\$158	\$158
		Registration Fees				\$1,609	\$1,609
Engagement with First Nations and Economic Reconciliation Event	Nov 11, 2018	Public Events Registration Fees		\$91			\$91
		TOTAL	\$698	\$91		\$5,132	\$5,922
Misheck Mwaba VP, Academic							
			I		Working	Professional	
Purpose	Date	Expense Classification	Travel	Hospitality	Session	Development	Total
Executive Retreat in Drumheller AB	Aug 29-30, 2018	Accommodation	\$295				\$295
		Meals & Incidentals	\$193 \$102				\$193 \$102
Carewest Meeting	Aug 30, 2018	Parking	\$11				\$11
Meeting with U of C VPA, Dru Marshall	Sep 5, 2018	Parking	\$7				\$7
Webcast Recording on Decision-Making Possibilities with Activity-Based Costing	Sep 7, 2018	Public Events Registration Fees			\$551		\$551
Advanced Ed, Outlook.com, and Athabasca U Meetings	Sep 17, 2018		\$548				\$548
in Edmonton, AB		Taxi	\$105				\$105
		Airfare Parking	\$414 \$28				\$414 \$28
NSERC Research Partnership Engagement Session in	Oct 10-11, 2018	Airfare	\$405				\$405
Edmonton, AB	·	, rui C					-
Meeting with Cathy Pillar of Ametros Learning in Toronto, ON	Oct 14-16, 2018	Taxi	\$974 \$110				\$974 \$110
, -		Airfare	\$589				\$589
		Accommodation	\$177				\$177
		Meals & Incidentals Per Diem	\$84 \$15				\$84 \$15
Luncheon Meeting with Andre Plante, VP Academic	Oct 18, 2018	Hosting	723	\$76			\$76
ACAD	· ·	riosung	4	3/0			•
CASCON 2018 Conference in Toronto, ON	Oct 27-31, 2018	Taxi	\$1,560 \$274				\$1,560 \$274
		Airfare	\$820				\$820
		Accommodation	\$465				\$465
Senior Academic Officer ACOSAO Meeting	Oct 25-26, 2018	Meals & Incidentals	\$ 69 \$33				\$69 \$33
1		Tricais & meiucitais	\$33				\$33
		Parking	\$37				\$37

Quarterly Travel & Expense Report For the period October 1 to December 31, 2018 (Q2)

Vaughn Ravenscroft							
VP, Strategy & Chief Information Officer							
Purpose	Date	Expense Classification	Travel	Hospitality	Working	Professional	Total
·		Expense Classification		поѕрітанту	Session	Development	
Executive Retreat in Drumheller AB	Aug 29-30, 2018	Accommodation	\$295 \$193				\$295 \$193
		Meals & Incidentals	\$193				\$193
Red Deer College Meeting	Oct 30, 2018	Mileage	\$130				\$130
Gartner CIO Summit	Nov 15, 2018	Registration Fees	7			\$679	\$679
Calgary Chamber Event	Oct 9, 2018	Public Events Registration Fees		\$152			\$152
		TOTAL	\$425	\$152		\$679	\$1,257
Donna Schendel							
Associate Vice President, Human Resources		1			Working	Professional	
Purpose	Date	Expense Classification	Travel	Hospitality	Session	Development	Total
CIRA Confences Executive Retreat in Drumheller AB	Aug 27, 2018	Registration Fees	4205			\$100	\$100
Executive retreat in Drumneller Ab	Aug 29-30, 2018	Accommodation	\$295 \$193				\$29 5 \$193
		Meals & Incidentals	\$193				\$102
Audio Conference for HR Personnel on Cannabis in the			Ų101		40-0		-
Workplace	Sep 10, 2018	Registration Fees			\$259		\$259
Audio Conference for HR Personnel on Duty to Inquire About Disability	Sep 24, 2018	Registration Fees			\$259		\$259
Labour Conference in Edmonton, AB	Sep 24-25, 2018	†	†			\$292	\$292
Comercial Milanonion, Ab	30, 20, 20,	Travel-Accommodation				\$251	\$251
UP Applytics Conference in Toyont - CAL	Son 20 Oct 1, 2010	Travel-Meals & Incidentals				\$40	\$40
HR Analytics Conference in Toronto, ON	Sep 30-Oct 1, 2018	Travel-Taxi				\$3,538	\$3,538
		Travel-Airfare				\$145 \$574	\$145 \$574
		Travel-Accommodation				\$554	\$554
		Travel-Meals & Incidentals				\$86	\$86
		Registration Fees				\$2,179	\$2,179
CIRA Membership	Oct 9, 2018	Memberships and Subscriptions				\$50	\$50
Lunch David Fulton	Nov 20, 2018	Hosting		\$10			\$10
Field Law Post-Secondary Summit in Edmonton, AB	Nov 27-29, 2018		\$416				\$416
		Taxi	\$19				\$19
		Meals & Incidentals Per Diem	\$93				\$93 \$15
		Travel-Airfare	\$15 \$289				\$289
Trauma and Mental Health Workshop	Dec 6, 2018	Registration Fees	7203	\$22			\$22
		TOTAL	\$712	\$31	\$518	\$3,979	\$5,240
Mariano Siciliano							
IVD Fishermal							
VP, External					Working	Professional	
VP, External Purpose	Date	Expense Classification	Travel	Hospitality	Working Session	Professional Development	Total
	Date Aug 29-30, 2018	·	\$295	Hospitality	_		\$295
Purpose		Accommodation	\$295 \$193	Hospitality	_		\$295 \$193
Purpose Executive Retreat in Drumheller AB	Aug 29-30, 2018	·	\$295 \$193 \$102		_		\$295 \$193 \$102
Purpose		Accommodation Meals & Incidentals	\$295 \$193 \$102 \$5	Hospitality \$8	_		\$295 \$193 \$102 \$13
Purpose Executive Retreat in Drumheller AB	Aug 29-30, 2018	Accommodation Meals & Incidentals Mileage	\$295 \$193 \$102	\$8	_		\$295 \$193 \$102 \$13 \$5
Purpose Executive Retreat in Drumheller AB	Aug 29-30, 2018 Sep 4, 2018	Accommodation Meals & Incidentals Mileage Hosting	\$295 \$193 \$102 \$5		_		\$295 \$193 \$102 \$13 \$5
Purpose Executive Retreat in Drumheller AB	Aug 29-30, 2018	Accommodation Meals & Incidentals Mileage	\$295 \$193 \$102 \$5	\$8	_		\$295 \$193 \$102 \$13 \$5 \$8
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing &	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage	\$295 \$193 \$102 \$5 \$5	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting	\$295 \$193 \$102 \$5 \$5 \$5	\$8	_		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing &	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals	\$295 \$193 \$102 \$5 \$5 \$5	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage	\$295 \$193 \$102 \$5 \$5 \$5	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage	\$295 \$193 \$102 \$5 \$5 \$5 \$48	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$48 \$7 \$3 \$4 \$20 \$6	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage	\$295 \$193 \$102 \$5 \$5 \$5 \$48	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$66 \$28
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$48 \$7 \$3 \$4 \$20 \$6	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$66 \$28
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Mileage Mileage	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$48 \$20 \$6 \$28 \$1	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$6
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018 Sep 24, 2018 Oct 9, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Mileage Parking	\$295 \$193 \$102 \$5 \$5 \$48 \$48 \$7 \$3 \$4 \$20 \$6 \$28 \$1 \$27 \$5	\$8	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$6 \$28 \$152
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Parking Mileage Mileage Parking Parking Parking Parking Parking Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$48 \$20 \$20 \$20 \$5 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$6 \$22 \$13 \$27 \$152
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018 Sep 24, 2018 Oct 9, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Parking Parking Parking Parking Parking Parking Parking Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$48 \$20 \$20 \$28 \$27 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$6 \$28 \$11 \$27 \$25 \$152
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor Event Attendance Government of Alberta Event	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018 Sep 21, 2018 Sep 21, 2018 Sep 24, 2018 Sep 24, 2018 Sep 24, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Parking Mileage Mileage Parking Parking Parking Parking Parking Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$20 \$6 \$28 \$1 \$27 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$6 \$28 \$1 \$27 \$152 \$152 \$14
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018 Sep 24, 2018 Oct 9, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Parking Parking Parking Public Events Registration Fees Mileage Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$20 \$6 \$28 \$1 \$27 \$5 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$48 \$67 \$7 \$2 \$2 \$2 \$15 \$15 \$12 \$12 \$12 \$12 \$12 \$13 \$12 \$12 \$12 \$12 \$12 \$12 \$12 \$12 \$12 \$12
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor Event Attendance Government of Alberta Event	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018 Sep 21, 2018 Sep 21, 2018 Sep 24, 2018 Sep 24, 2018 Sep 24, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Mileage Mileage Parking Public Events Registration Fees Mileage Parking Mileage Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$20 \$6 \$28 \$1 \$27 \$5 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$48 \$67 \$7 \$2 \$2 \$2 \$1 \$27 \$12 \$12 \$12 \$12 \$12 \$12 \$12 \$12 \$12 \$12
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor Event Attendance Government of Alberta Event Offsite Meeting: PSL	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018 Sep 21, 2018 Sep 21, 2018 Sep 24, 2018 Sep 24, 2018 Sep 24, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Parking Parking Parking Public Events Registration Fees Mileage Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$20 \$6 \$28 \$1 \$27 \$5 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$6 \$28 \$15 \$27 \$5 \$152 \$14 \$13 \$12 \$13 \$12 \$13
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor Event Attendance Government of Alberta Event	Aug 29-30, 2018 Sep 4, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018 Sep 24, 2018 Sep 24, 2018 Oct 9, 2018 Sep 24, 2018 Oct 2, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Parking Mileage Parking Parking Parking Public Events Registration Fees Mileage Parking Mileage Parking	\$295 \$193 \$102 \$5 \$5 \$5 \$48 \$20 \$6 \$28 \$1 \$27 \$5 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$20 \$6 \$28 \$11 \$27 \$5 \$152 \$14 \$11 \$13 \$12 \$11 \$11 \$5
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor Event Attendance Government of Alberta Event Offsite Meeting: PSL Offsite Executive Meeting	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018 Sep 24, 2018 Oct 9, 2018 Oct 2, 2018 Oct 2, 2018 Oct 2, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Mileage Parking Parking Parking Parking Public Events Registration Fees Mileage Parking Mileage Parking Parking	\$295 \$193 \$102 \$5 \$5 \$48 \$48 \$7 \$3 \$4 \$20 \$6 \$28 \$1 \$27 \$5 \$5	\$8 \$8 \$9	Session		\$295 \$193 \$102 \$13 \$5 \$8 \$9 \$48 \$67 \$7 \$3 \$44 \$20 \$6 \$28 \$15 \$27 \$5 \$152 \$14 \$11 \$13 \$12 \$12 \$11 \$13 \$12 \$11 \$11 \$11 \$11 \$12 \$12 \$13 \$13 \$13 \$13 \$13 \$13 \$13 \$13 \$13 \$13
Purpose Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor Event Attendance Government of Alberta Event Offsite Meeting: PSL Offsite Executive Meeting Cochrane Grand Opening - BVC Offsite Meeting with Alumni	Aug 29-30, 2018 Sep 4, 2018 Nov 2, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018 Sep 24, 2018 Oct 9, 2018 Oct 2, 2018 Oct 2, 2018 Oct 23-24, 2018 Nov 16, 2018 Nov 16, 2018 Nov 23, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Mileage Parking Parking Parking Parking Parking Public Events Registration Fees Mileage Parking Mileage Parking Hosting Mileage Parking Mileage Hosting	\$295 \$193 \$102 \$5 \$5 \$48 \$48 \$7 \$3 \$4 \$20 \$6 \$28 \$1 \$27 \$5 \$5	\$152 \$152	Session		\$295 \$193 \$102 \$133 \$55 \$88 \$99 \$48 \$67 \$7 \$3 \$4 \$20 \$66 \$28 \$11 \$27 \$55 \$152 \$14 \$13 \$12 \$13 \$12 \$14 \$15 \$15 \$15 \$15 \$15 \$15 \$15 \$15 \$15 \$15
Executive Retreat in Drumheller AB Offsite Business Meeting Strathmore Grand Opening Offsite Meeting with Director, Marketing & Communications Offsite Meeting with Donor Event Attendance Government of Alberta Event Offsite Meeting: PSL Offsite Executive Meeting Cochrane Grand Opening - BVC	Aug 29-30, 2018 Sep 4, 2018 Sep 11, 2018 Sep 17, 2018 Sep 21, 2018 Sep 24, 2018 Nov 8, 2018 Sep 24, 2018 Oct 9, 2018 Oct 2, 2018 Oct 2, 2018 Oct 23-24, 2018 Oct 30, 2018 Nov 16, 2018	Accommodation Meals & Incidentals Mileage Hosting Hosting Mileage Meals Mileage Parking Mileage Mileage Mileage Mileage Mileage Parking Parking Public Events Registration Fees Mileage Parking Mileage Parking Mileage Parking Hosting Mileage Parking Mileage Hosting	\$295 \$193 \$102 \$5 \$5 \$48 \$48 \$7 \$3 \$4 \$20 \$6 \$28 \$1 \$27 \$5 \$5	\$152	Session		Total \$295 \$193 \$102 \$13 \$55 \$8 \$9 \$48 \$67 \$7 \$3 \$4 \$200 \$66 \$28 \$11 \$27 \$55 \$112 \$11 \$500 \$344 \$599 \$12