

Grading policy

Policy Statement

Bow Valley College employs a standardized grading scale to assess learner outcomes and provide information about their learning, certify their achievement and establish appropriate, consistent, and fair academic grading standards.

Purpose

This policy provides guidance to learners, faculty and staff on the systems and expectations regarding assessments, grading and reporting to ensure that it is applied consistently to reflect the academic achievement of learners. Grades provide information to learners about their academic achievement and are used in the determination of learners' admission, graduation and academic standing within the College.

Scope

This policy applies to all learners enrolled in either credit or non-credit courses and all faculty and staff involved in assessing, awarding and reporting grades.

Principal Objectives

1. To provide the basis for assessing a learner's academic performance to promote consistency of College wide academic standards across courses, programs and time.
2. To inform learners about the assessment and grading practices of the College and to understand learning outcomes and objectives as stated in individual course outlines.
3. To provide information to external organizations about Bow Valley College's grading practices and standards in order to evaluate a learner's academic achievement.

Compliance

Employees, contractors, and learners are responsible for knowing, understanding, and complying with Bow Valley College policies, procedures, and any other attached documentation that relate to their position, employment, or enrolment at the College.

Definitions

Grade:

A defined outcome/value assigned to a learner based on academic achievement in a course or course element.

Grading Scale:

The scale used to define grades and ranges for different levels of academic outcomes.

Credit and Non-Credit courses:

As defined in the Non-Credit Programming Policy #500-2-9.

Data sheet

Accountable Officer

Vice President responsible for registrar activities

Responsible Officer

Registrar

Approval

Board of Governors

Contact Area

Office of Enrolment Services and Registrar

Relevant Dates

Approved	Board of Governors: BOG161209-03
Effective	August 30, 2017
Next Review	December 2021
Modification History	<p>Approved : Board of Governors - June 25, 2002</p> <p>Approved: Reviewed by Acting President - December 17, 2003</p> <p>Approved: President - June 29, 2006</p> <p>Approved: Academic Council - October 12, 2006</p> <p>Approved: Board of Governors - November 28, 2006</p> <p>Reviewed: Academic Council – November 10, 2016</p> <p>Approved: Board of Governors – December 9, 2016</p> <p>Titles: September, 2017</p> <ul style="list-style-type: none"> Policy Committee reviewed and updated numbering format January 2022
Verified By	Office of the President, March 2022*

Associated Policies

Academic Continuance and Graduation Policy #500-1-5

Academic Honesty Policy #500-1-7

Admissions Policy #500-1-2

Attendance Policy #500-1-10

Learner Code of Conduct Policy #500-1-1

Program and Course Evaluation Policy #500-2-6

Integrity in Research and Scholarship Policy #500-3-3

Learner Appeals Policy #500-1-12

Learner Credit and Registration #500-1-17

Learner Records and Information - Collection, Access and Waivers Policy #500-1-16

Prior Learning Assessment and Recognition Policy #500-1-8

Program Retention, Addition and Deletion Policy #500-2-2

Transfer Credit Request Policy #500-1-9

Related Procedures

Grading Procedure #500-1-6

Related Legislation

Post-secondary Learning Act